

BURNS TOWNSHIP REGULAR BOARD MEETING & 2008-2009 BUDGET HEARING

Supervisor Mitchell opened the Regular Meeting with the Pledge to the Flag.

Roll Call: Present, Adams, Cole, Granger & Mitchell. Absent: Ritter.

Mitchell moved, Granger seconded approval of the agenda with the following additions: Budget Adjustments, 2007-2008; Fire Wages; Trustee Wages; 2007-2008 Audit; and Mileage Reimbursements; Judy Ford to address the Board. Carried.

Cole moved, Adams seconded approval of the Minutes of the March 3, 2008 regular meeting. Carried.

Chief Musall gave the Fire Report saying there were 4 runs for the month. Tools are purchased and office equipment is in service.

Tanker 811 is at Dohr's Truck repair for electrical and oil leak issues.

In house training conducted our S.C.B.A. Fit test and also Train accident refresher, also Search and Rescue refresher.

Richard Kos has a LED light bar and accessories for sale at \$1,600. less than 2 years old. This is a substantial savings over a new one. This is budgeted and is to replace grass rig 815 Light Bar.

Mitchell moved, Cole seconded to purchase a Light Bar from Richard Kos at a cost of \$1,600. Roll Call: Ayes, Adams, Granger, Cole and Mitchell. Absent, Ritter. Carried.

Chief Musall reported that the old tool room is now an office and storage will be up-stairs. There was a growing need for two offices.

It was stated that the SESSA Ambulance is now located at the Darrow Wright property on Lehring road, for the time being, due to the Byron Ambulance building being sold in foreclosure.

Sheriff's deputy Kruger stated there were 86 activities in the township during the month.

At this time, Budget Adjustments for fiscal year 2007-2008 were put forth by the clerk. Granger moved, Mitchell seconded to amend the General Fund Budget, Assessor Wages, from \$18,500. to \$18,500.04 and Utilities, from \$5,000. to \$5,500. Roll Call: Ayes, Cole, Mitchell, Adams and Granger. Absent, Ritter. Carried.

Granger moved, Cole seconded to amend the Fire Fund Budget, Wages, from \$ 26,000. to \$28,500; Office Expense, from \$1,500. to \$2,000; Fuel and Supplies, from \$6,000. to \$6,500; and Truck Equipment, from \$7,000. to \$7,500. Roll Call: Ayes, Granger, Adams, Cole and Mitchell. Absent, Ritter. Carried.

Granger moved, Cole seconded to open the Budget Public Hearing at 8:00 p.m. Carried.

The Clerk reviewed the proposed 2008-2009 General Fund, Fire Fund, Fire Equipment and Apparatus Fund and Ambulance Fund Budgets.

Hearing no objections, Cole moved, Granger seconded to close the Public Hearing at 8:25 p.m.

ALLOWABLE MILLAGE RESOLUTION, 04-07-08

Having held a published and posted Truth in Budgeting Hearing on April 7, 2008 and hearing no objections from the public, it is resolved to collect the maximum millage allowed under the Headlee Amendment.

Resolution offered by D. Mitchell. Seconded by C. Cole. Roll Call: Ayes, Adams, Granger, Cole and Mitchell. Absent, Ritter. Resolution adopted.

BUDGET ADOPTION RESOLUTION  
GENERAL APPROPRIATION ACT  
04-07-08

A RESOLUTION TO ESTABLISH A GENERAL APPROPRIATION ACT FOR BURNS TOWNSHIP TO DEFINE THE POWERS AND DUTIES OF THE BURNS TOWNSHIP OFFICERS IN RELATION TO THE ADMINISTRATION OF THE BUDGETS: AND TO PROVIDE REMEDIES FOR REFUSAL OR NEGLECT TO COMPLY WITH THE REQUIREMENTS OF THIS RESOLUTION.

SECTION 1: TITLE

This Resolution shall be known as the Burns Township General Appropriation Act.

SECTION 2: CHIEF ADMINISTRATION OFFICER

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this Act.

SECTION 3: FISCAL OFFICER

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act.

SECTION 4: PUBLIC HEARING ON THE BUDGET

Pursuant to MCLA 141.412: MCLA 141.413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on February 17, 2007 and a public hearing was held on Monday, April 7, 2008.

SECTION 5: ESTIMATED REVENUES

Estimated township General Fund Revenues for fiscal year 2008-2009, including a Voted Fixed one mill and various miscellaneous revenues shall total \$949,154.62

Estimated township Fire Fund Revenues for fiscal year 2008-2009, including a Special Voted one mill and various miscellaneous revenues, shall total \$229,144.17.

Estimated township Fire Equipment and Apparatus Fund Revenues for fiscal year 2008-2009, including a Special Voted one-half mill and various miscellaneous revenues shall total \$156,961.96.

Estimated Ambulance Fund Revenues for fiscal year 2008-2009, including a Special Voted Assessment Levy of \$45.00 per year on each dwelling the township and including individual apartment units, and each place of business in the township, at the rate of \$45.00 per year for each eight employees or any part thereof, shall total \$100,908.95.

SECTION 6: MILLAGE LEVY

The Burns Township Board shall cause to be levied and collected, the General Property tax on all real and personal property within the township upon the current tax roll an amount equal to the one mill rollback as set forth in the fixed millage in Shiawassee County, for the General Fund; The one mill or rollback if applicable, for the Fire Operating Fund, as authorized under State law and approved by the electorate at the August 8, 2006 General primary Election: The one-half mill or rollback if applicable, for Fire Equipment and Apparatus Fund, and as authorized under State law and approved

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by the electorate at the August 8, 2006 General Primary Election: and the Special Voted Assessment Levy of \$45.00 if approved by the voters at the August 5, 2008 General Primary Election, for Ambulance service.

SECTION 7: ESTIMATED EXPENDITURES

Estimated township General fund expenditures for fiscal year 2008-2009 for various township activities shall total \$332,725.00, with a proposed ending balance of \$616,429.62. This includes a Building Improvement Account totaling \$342,496.79. With that subtracted, the proposed ending balance is \$273,932.83.

Estimated township Fire Fund expenditures for fiscal year 2008-2009 for various township fire operating activities shall total \$83,900.00, the Truck Reserve Account \$66,128.37, and with a proposed ending balance of \$79,115.80.

Estimated township Fire Equipment and Apparatus Fund expenditures for fiscal year 2008-2009, for various township fire activities including equipment purchases, shall total \$28,500.00, a Truck Reserve Account, \$76,128.37, with a proposed ending balance of \$23,833.59.

Estimated Ambulance Fund disbursements for fiscal year 2008-2009 to SESSA and various other activities shall total \$66,000.00, with a proposed ending balance of \$34,908.95.

SECTION 8: ADOPTION OF BUDGET BY REFERENCE

The General Fund, Fire Fund, Fire Equipment and Apparatus Fund and Ambulance Fund Budgets of Burns Township are hereby adopted by reference, with revenues and activity expenditures and disbursements as indicated in Sections 5 and 7 of this Act.

SECTION 8: APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be deemed maximum authorization to incur expenditures. The fiscal officer shall exercise supervision and control to insure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

SECTION 10: PERIODIC FISCAL REPORTS

The Fiscal Officer and the Treasurer shall transmit to the Board at timely intervals a summary statement of actual financial condition of the General Fund, Fire Fund, Fire Equipment and Apparatus Fund and Ambulance Fund.

SECTION 11: LIMIT ON OBLIGATIONS AND PAYMENTS

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

SECTION 12: BUDGET MONITORING

Whenever it appears to the Chief Administrative Officer of the township board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

SECTION 13: VIOLATION OF THIS ACT

Any obligation incurred or payment authorized in violation of this Resolution shall be void and shall subject any responsible official (s), or employees to disciplinary action as outlined in P.A. 621 (1978).

SECTION 14: BOARD ACTION

Resolution offered by Trustee G. Adams, seconded by Supervisor, D. Mitchell, to adopt the foregoing Resolution. Upon Roll Call Vote, the following voted Aye: Adams, Granger, Mitchell and Cole. Absent: Ritter.

The Supervisor declared the Resolution duly adopted on the Seventh Day of April, 2008.

Granger moved, Adams seconded to pay the bills. Roll Call; Ayes, Cole, Granger, Adams, and Mitchell. Absent: Ritter. Carried.

Adams moved, Mitchell seconded to approve Land Divisions for Roger Meier, 2424 Van Vleet Rd., Swartz Creek, MI for 3 divisions of Parent Parcel 016-32-200-004, #1 parcel 37.685 acres; #3 parcel, 2.27 acres; #4 parcel, 28.653 acres. Carried. The Number 2 parcel had been deleted from the original request.

Under new business, Betsy Hull, Community District Library Director advised us that the half-mill to operate the library had expired. It was voted in 4 years ago when the District Library was established. She brought a Resolution for us to adopt asking for a Renewal of One-Half Mill to be placed on the August Primary Election.

Cole moved to adopt Resolution to Approve Ballot Proposal for Renewal of Special Millage for Funding of Township Payment Toward Costs of Establishment and Operation of Community District Library to Serve the Township and Other Participating Municipalities, and to Determine the Date of a Special Township Election for Such Purpose.

Seconded by Mitchell. Roll Call: Ayes, Cole, Adams, Granger and Mitchell. Absent: Ritter. Resolution adopted.

The next order of business was recommended 2008 Road Projects.

Granger moved, Adams seconded to asphalt S. Byron road, from Braden road to Byron Village Limits, at \$160,950. Roll Call; Ayes, Cole, Adams, Granger and Mitchell. Absent, Ritter.

Mitchell moved, Adams seconded to place Mineral Well Brine, two-wide continuous application at a cost of \$11,637.50. Roll Call: Ayes, Granger, Cole, Adams and Mitchell. Absent: Ritter.

Adams moved, Cole seconded to participate in the County Gradall Contract payment at approximately \$2,370.00 per year. Roll Call; Ayes, Adams, Granger, Mitchell and Cole. Absent: Ritter.

Granger moved, Cole seconded to sign the audit contract for 2007-2008 with Demis & Wenzlick, Inc. for \$4,000.00. Roll Call; Ayes, Mitchell, Granger, Cole and Adams. Absent: Ritter.

Adams moved, Cole seconded to adopt the proposed hourly fire wages to \$12.50 across the board for fire runs for first hour and extended hours. Roll Call; Ayes, Cole, Adams, Granger and Mitchell. Absent: Ritter.

In the past, it had been \$13.00 for the first hour with \$11.75 for extended hours. This created bookkeeping problems for the fire clerk and in projecting the difference in cost, it was found to come to just about the same in changing to the \$12.50 across the board.

Mitchell moved, Cole seconded to adjust the Fire Officer wages to the following for 2008-2009: Chief; \$4,550.00. Assistant Chief; \$1,180.00. Captain; \$805.00. Lieutenant; \$630.00. Training Officer; \$900.00. Clerk; \$800.00. Roll Call: Ayes, Cole, Granger and Mitchell. Nays: Adams. Absent: Ritter. Carried.

The total cost change from 2007-2008 was \$1,255.00 for all 6 officers.

Mitchell moved, Cole seconded to increase Trustee salary from \$90.00 to \$100.00 per Regular Board Meeting. Roll Call; Ayes, Mitchell, Cole and Granger. Nays: Adams. Absent, Ritter.

Granger moved, Cole seconded to increase mileage reimbursement from the present .41¢ per mile to .45¢. Roll Call; Ayes, Cole, Mitchell and Granger. Nays: Adams. Absent: Ritter.

Judy Ford spoke during Public Comments about the Veterans Administration health care. She outlined cuts that are being made and presented the Board with a Resolution and asked us to adopt it and send it to our elected representatives. Supervisor Mitchell said we would take it up at another meeting.

Due to the Election Committee not all being present, the clerk moved to appoint the following Election Inspectors for the May School Election. Chairman, Shirley Mack, D; Laura Musall, D; Margaret Skinner, R; and Tammy Gilbert, R, for Relief Person. Seconded by Mitchell. Carried.

As the electric stove in the kitchen has burned out and the burners caught fire, and was installed in 1983, it was thought to replace it with a used stove. It is not often used. Mitchell located used ones at the Salvation Army Store in Owosso.

Cole moved, Adams seconded to purchase one for \$40.00. Roll Call: Ayes, Adams, Cole, Granger and Mitchell. Absent: Ritter. The meeting adjourned at 9:25 p.m.

DATED \_\_\_\_\_ APPROVED \_\_\_\_\_

CLERK Sharon Granger