

BURNS TOWNSHIP REGULAR BOARD MEETING, April 6, 2009 at 7:30 p.m.  
And 2009-2010 BUDGET HEARING

Meeting called to order with Pledge of Allegiance.

Roll Call: Present, Adams, Cole, Granger and Mitchell. Absent, Ritter.

Cole moved, Adams seconded to approve the agenda as written. Carried.

Adams moved, Cole seconded to approve the Minutes of the March 2, 2009 regular meeting. Carried.

The Fire Report was given by Chief Musall. There were 4 alarms during the month. Three were Mutual Aid. There was a structure fire at New Lothrop and Beard roads and required Mutual Aid from Perry, Vernon and Argentine.

Annual equipment testing begins in late April for ladders, S.C.B.A. Air bottles, etc. The Fire Training Academy is complete. The Association offered to pay for having our carpeting cleaned. We thank them.

Tanker 811 had a valve that is under the tank break off while in route to a Mutual Aid to Argentine, with the tank being unable to hold water. Break was due to rust, age and road conditions on Duffield road. Tom Deming assisted us in repairing the valve.

The 800 MHz radio training is complete. Pre-plans for downtown Byron has been our in-house refresher training.

Cole moved, Adams seconded to open the Budget Public Hearing. Roll Call: Ayes; Cole, Adams, Granger and Mitchell. Absent, Ritter. Nays: None. Carried.

The Clerk discussed the General Fund, Fire Operating Fund, Fire Equipment and Apparatus Fund and the Ambulance Fund Budgets and the proposed revenues and expenditures for 2009-2010.

There were no questions from the public. Cole moved to close the Public Hearing, Seconded by Mitchell. Roll Call: Ayes, Cole, Adams, Granger & Mitchell. Absent, Ritter.

BUDGET ADOPTION RESOLUTION

GENERAL APPROPRIATION ACT

04-06-09

A RESOLUTION TO ESTABLISH A GENERAL APPROPRIATION ACT FOR BURNS TOWNSHIP TO DEFINE THE POWERS AND DUTIES OF THE BURNS TOWNSHIP OFFICERS IN RELATION TO THE ADMINISTRATION OF THE BUDGETS: AND TO PROVIDE REMEDIES FOR REFUSAL OR NEGLIGENCE TO COMPLY WITH THE REQUIREMENTS OF THIS RESOLUTION.

SECTION 1: TITLE

This Resolution shall be known as the Burns Township General Appropriation Act.

SECTION 2: CHIEF ADMINISTRATION OFFICER

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this Act.

SECTION 3: FISCAL OFFICER

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act.

SECTION 4: PUBLIC HEARING ON THE BUDGET

Pursuant to MCLA 141.412, MCLA 141.413, notice of a Public Hearing on the proposed budget was published in a newspaper of general circulation on February 27, 2009 and a Public Hearing was held on Monday, April 6, 2009

SECTION 5: ESTIMATED REVENUES

Estimated township General Fund revenues for fiscal year 2009-2010, including a Voted Fixed one-mill and various miscellaneous revenues shall total \$978,750.70.

Estimated township Fire Operating Fund revenues for fiscal year 2009-2010, including a Special Voted one-mill and various miscellaneous revenues, shall total \$271,169.53.

Estimated township Fire Equipment and Apparatus Fund revenues for fiscal year 2009-2010, including a Special Voted one-half mill and various miscellaneous revenues shall total \$205,653.62

Estimated Ambulance Fund revenues for fiscal year 2009-2010, including a Special Voted Assessment levy of \$45.00 per year on each dwelling in the township and including individual apartment units, and each place of business in the township, at the rate of \$45.00 per year for each eight employees or any part thereof, shall total \$101,553.79

SECTION 6: MILLAGE LEVY

The Burns Township Board shall cause to be levied and collected, the General Property Tax on all real and personal property within the township upon the current tax roll an amount equal to the one mill rollback as set forth in the fixed millage in Shiawassee County, for the the General Fund: The one mill or rollback if applicable, for the Fire Operating Fund, as authorized under State Law and approved by the electorate at the August 5, 2008 General Primary Election: The one-half mill or rollback if applicable, for Fire Equipment and Apparatus Fund, and as authorized under State law and approved by the electorate at the August 5, 2008 General Primary Election: and the Special Voted Assessment Levy of \$45.00 as approved by the voters at the August 5, 2008 General Primary Election, for Ambulance service.

SECTION 7: ESTIMATED EXPENDITURES

Estimated township General Fund expenditures for fiscal year 2009-2010 for various township activities shall total \$357,450.00, with a proposed ending balance of \$621,300.70. This includes a Building Improvement Account totaling \$350,511.75. Proposed to add \$50,000.00 to the Building Improvement Account with a total in that account to be \$400,511.75. The proposed Ending Balance minus the Building Improvement Accounts will be \$220,788.95.

Estimated township Fire Operating Fund expenditures for fiscal year 2009-2010 for various township fire operating activities shall total \$99,900.00. The Truck Reserve Account totals \$67,403.90. It is proposed to add \$35,000.00 to that account for a total of \$102,403.90. The proposed Ending Balance minus the Truck Reserve Account is \$68,865.63.

Estimated township Fire Equipment and Apparatus Fund expenditures for fiscal year 2009-2010 for various township fire activities including equipment purchases, shall total \$31,000.00. The Truck Reserve Account totals \$77,643.21. It is proposed to add \$55,000.00 to that account for a total of \$ 132,643.21. The proposed Ending Balance minus the Truck Reserve Account totals \$42,010.41

Estimated Ambulance Fund disbursements for fiscal year 2009-2010 to SESSA and various other activities shall total \$64,500.00 with a proposed Ending Balance of \$37,053.79

#### SECTION 8: ADOPTION OF BUDGET BY REFERENCE

The General Fund, Fire Fund, Fire Equipment and Apparatus Fund and Ambulance Fund Budgets of Burns Township are hereby adopted by reference, with revenues and activity expenditures and disbursements as indicated in Sections 5 and 7 of this Act.

#### SECTION 9: APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be deemed maximum authorization to incur expenditures. The fiscal officer shall exercise supervision and control to insure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

#### SECTION 10: PERIODIC FISCAL REPORTS

The Fiscal Officer and the Treasurer shall transmit to the Board at timely intervals a summary statement of actual financial condition of the General Fund, Fire Fund, Fire Equipment and Apparatus Fund and Ambulance Fund.

#### SECTION 11: LIMIT ON OBLIGATIONS AND PAYMENTS

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

#### SECTION 12: BUDGET MONITORING

Whenever it appears to the Chief Administrative Officer of the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

#### SECTION 13: VIOLATION OF THIS ACT

Any obligation incurred or payment authorized in violation of this Resolution shall be void and shall subject any responsible official (s) or employees to disciplinary action as outlined in P.A. 621 (1978)

SECTION 14: BOARD ACTION

Resolution offered by Supervisor Mitchell, seconded by Trustee Adams, to adopt the foregoing Resolution. Upon Roll Call Vote, the following voted Aye: Adams, Cole, Granger and Mitchell. Absent: Ritter.

The Supervisor declared the Resolution duly adopted on the Sixth day of April, 2009.

Having held a published and posted Truth in Budgeting Hearing on April 6, 2009 and hearing no objections from the public, it is resolved to collect the maximum millage allowed under the Headlee Amendment.

Resolution offered by Clerk Granger and seconded by Supervisor Mitchell. Roll Call Vote: Ayes, Adams, Cole, Granger and Mitchell. Absent: Ritter. Nays: None. The Resolution was duly adopted.

Adams moved, Mitchell seconded to pay the bills as presented. Roll Call: Ayes, Cole, Mitchell, Granger and Adams. Absent: Ritter. Nays, None. Carried.

Under Old Business the clerk had 2 budget amendment to make in the 2008-2009 budget.

Granger moved, Cole seconded to amend the Assessor Budget by an increase of 4 cents, from expenditure of \$18,500. to \$18,500.04. Roll Call: Ayes, Adams, Cole, Granger and Mitchell. Absent, Ritter. Carried.

Granger moved, Adams seconded to amend the Board of Review budget from \$1,000.00 to \$1,440.00. Roll Call: Ayes, Granger, Mitchell, Cole and Adams. Absent: Ritter. Carried.

The clerk explained that last year's Board of Review wages were taken from the 2008-2009 budget as well as this past March Board of Review wages. The new budget will be back to normal now.

Road Project for 2009-2010 were discussed. The new budget has \$200,000. in its line item.

Cole moved, Adams seconded to asphalt Miller road from Durand road to Vernon road at a cost of \$111,176.50. Roll Call: Ayes, Cole, Adams, Granger and Mitchell. Absent: Ritter. Carried.

Adams moved, Cole seconded to gravel Vernon road from Beard road to Lovejoy road at a cost of \$27,100.00. Roll Call: Ayes, Granger, Mitchell, Cole and Adams. Absent, Ritter. Carried.

Mitchell moved, Granger seconded to apply Mineral Well Brine, two wide continuous application for a cost of \$11,637.50. Roll Call: Ayes, Adams, Granger, Mitchell and Cole. Absent, Ritter. Carried.

Supervisor Mitchell will talk with the road Commission about additional roadwork. Sealcoating is a possibility and is \$18,000. per mile. He will bring recommendations to next months meeting.

Adams moved, Cole seconded to appoint the following election inspectors to work at the Byron/Durand May 5th School Election:

Shirley Mack, Chairman, D; Laura Musall, D; Tammy Gilbert, R; and Marlene Pierce, R Relief Worker for meals. Carried.

Supervisor Mitchell said the March Board of Review went well with about 25 persons attending.

Mitchell moved, Cole seconded to allow the Clerk, Granger, and Fire Chief, Musall to attend the MTA class on Parlimetary Procedure on May 6th at Frankenmuth at \$70.00 each, early bird rate. Roll Call: Ayes: Cole, Granger, Mitchell and Adams. Absent, Ritter. Carried.

Under Public Comments, Bill Bowers commented that he had sent a FOIA to Shiawassee County asking for information pertaining to campgrounds, surface mining operations and recycling questions.

The meeting adjourned at 8:40 p.m.

CLERK Sharon Granger APPROVAL \_\_\_\_\_

DATED \_\_\_\_\_