

BURNS TOWNSHIP REGULAR BOARD MEETING AND 2010-11 BUDGET HEARING
April 5, 2010 at 7:30 p.m. at Burns Township Hall

The meeting was called to order with the Pledge of Allegiance.

Roll Call; Present, Adams, Cole, Granger and Mitchell. Absent; Ritter.

Cole moved, Adams seconded to approve the agenda as printed. Carried.

Adams moved, Cole seconded to approve the Minutes of the March 1, 2010 regular meeting. Carried.

There was no Fire report except that Asst. Chief, George Hook reported 2 runs for the month.

Granger moved, Cole seconded to open the Public Hearing on the 2010-2011 Township Budgets at 7:45 p.m. Roll Call; Ayes, Adams, Granger, Cole and Mitchell. Absent, Ritter. Carried.

The clerk read the General Fund, Fire Fund, Fire Equipment and Apparatus Fund and the Ambulance Fund budgets, proposed revenues, and expenditures for 2010-2011.

There were three members of the public present but no questions were asked.

Mitchell moved, Adams seconded to close the Public Hearing at 7:55 p.m. Roll Call: Ayes, Cole, Granger, Adams and Mitchell. Absent Ritter. Carried.

ALLOWABLE MILLAGE RESOLUTION 04-05-10

Having held a published and posted Truth in Budgeting Hearing on April 5, 2010 and hearing no objections from the public, it is resolved to collect the maximum millage allowed under the Headlee Amendment.

Resolution Offered by: Supervisor Mitchell. Seconded by: Trustee Cole. Roll Call: Ayes, Adams, Granger, Mitchell and Cole. Absent: Ritter. Carried.

The Resolution was declared adopted by the Supervisor, April 5, 2010.

BUDGET ADOPTION RESOLUTION
GENERAL APPROPRIATION ACT
04-05-10

A RESOLUTION TO ESTABLISH A GENERAL APPROPRIATION ACT FOR BURNS TOWNSHIP, TO DEFINE THE POWERS AND DUTIES OF THE BURNS TOWNSHIP OFFICERS IN RELATION TO THE ADMINISTRATION OF THE BUDGETS: AND TO PROVIDE REMEDIES FOR REFUSAL OR NEGLECT TO COMPLY WITH THE REQUIREMENTS OF THIS RESOLUTION.

SECTION 1: TITLE

This Resolution shall be known as the Burns Township General Appropriation Act.

SECTION 2: CHIEF ADMINISTRATION OFFICER

The Supervisor shall be the Chief Administration Officer and shall perform the duties of the Chief Administrative Officer enumerated in this Act.

SECTION 3: FISCAL OFFICER

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act.

SECTION 4: PUBLIC HEARING ON THE BUDGET

Pursuant to MCLA 141.412, MCLA 141.413, notice of a Public Hearing on the proposed budget was published in a newspaper of general circulation on February 19, 2010 and a Public Hearing was held on Monday, April 5, 2010.

SECTION 5: ESTIMATED REVENUES

Estimated Township General Fund revenues for fiscal year 2010-2011, including a Voted Fixed one-mill and various miscellaneous revenues shall total \$964,230.24.

Estimated Township Fire Operating Fund revenues for fiscal year 2010-2011, including a Special Voted one-mill and various miscellaneous revenues, shall total \$293,312.80.

Estimated Township Fire Equipment and Apparatus Fund revenues for fiscal year 2010-2011, including a Special Voted one-half mill and various miscellaneous revenues shall total \$236,684.01

Estimated Ambulance Fund revenues for fiscal year 2010-2011 including a Special Voted Assessment levy of \$45.00 per year on each dwelling in the township and including individual apartment units, and each place of business in the township, at the rate of \$45.00 per year for each eight employees or any part thereof, shall total \$104,645.23.

SECTION 6: MILLAGE LEVY

The Burns Township Board shall cause to be levied and collected, the General Property Tax on all real and personal property within the township upon the current tax roll an amount equal to the one mill rollback as set forth in the fixed millage in Shiawassee County, for the General Fund: The one mill or rollback if applicable, for the Fire Operating Fund, as authorized under State Law and approved by the electorate at the August 5, 2008 General Primary Election: The one-half mill or rollback if applicable, for Fire Equipment and Apparatus Fund, and as authorized under State law and approved by the electorate at the August 5, 2008 General Primary Election: and the Special Voted Assessment Levy of \$45.00 as approved by the voters at the August 5, 2008 General Primary Election, for Amhulance Service.

SECTION 7: ESTIMATED EXPENDITURES

Estimated township General Fund expenditures for fiscal year 2010-2011 for various township activities shall total \$351,950.00, with a proposed ending balance of \$612,280.24. This includes a Building Improvement Account totaling \$405,026.42. Proposed to add \$50,000.00 to the Building Improvement Account with a total in that account to be \$455,026.42. The proposed Ending Balance minus the Building Improvement Accounts will be \$157,253.82.

Estimated township Fire Operating Fund expenditures for fiscal year 2010-2011 for various township fire operating activities shall total \$106,300.00. The Truck Reserve Account totals \$103,435.08. It is proposed to add \$25,000.00 to that account for a total of \$128,435.08. The proposed Ending Balance minus the Truck Reserve Account is \$58,577.72.

Estimated township Fire Equipment and Apparatus Fund expenditures for fiscal year 2010-2011 for various township fire activities including equipment purchases, shall total \$ 29,200.00. The Truck Reserve Account totals \$103,842.37. It is proposed to add \$40,000.00 to that account for a total of \$143,842.37. The proposed Ending Balance minus the Truck Reserve Account totals \$63,641.64.

Estimated Ambulance Fund disbursements for fiscal year 2010-2011 to SESSA and various other activities shall total \$60,250.00 with a proposed Ending Balance of \$44,395.23

SECTION 8: ADOPTION OF BUDGET BY REFERENCE

The General Fund, Fire Operating Fund, Fire Equipment and Apparatus Fund and Ambulance Fund Budgets of Burns Township are hereby adopted by reference, with revenues and activity expenditures and disbursements as indicated in Sections 5 and 7 of this Act.

SECTION 9: APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be deemed maximum authorization to incur expenditures. The fiscal officer shall exercise supervision and control to insure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

SECTION 10: PERIODIC FISCAL REPORTS

The Fiscal Officer and the Treasurer shall transmit to the Board at timely intervals a summary statement of actual financial condition of the General Fund, Fire Operating Fund, Fire Equipment and Apparatus Fund and Ambulance Fund.

SECTION 11: LIMIT ON OBLIGATIONS AND PAYMENTS

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

SECTION 12: BUDGET MONITORING

Whenever it appears to the Chief Administrative Officer of the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

SECTION 13: VIOLATION OF THIS ACT

Any obligation incurred or payment authorized in violation of this Resolution shall be void and shall subject any responsible official (s) or employees to disciplinary action as outlined in P.A. 621 (1978).

BURNS TOWNSHIP
MILLAGE RENEWAL
FIRE PROTECTION SERVICE

Shall the Township of Burns, Shiawassee County, Michigan, levy 1 mill (\$1.00 on each \$1,000.00 of taxable valuation of such property) on all property in the Township for a period of 3 years, 2010 through 2012 inclusive, to provide funds to operate a fire department (**this being a renewal**) of 1 mill for the same purpose which expires with the 2010 tax levy? The Township estimates it will collect \$75,000.00 in the first calendar year if this proposal is approved.

Moved by S. Granger. Seconded by C. Cole. Roll Call Vote; Ayes, Adams, Cole, Granger and Mitchell. Absent: Ritter. Carried.

BURNS TOWNSHIP
MILLAGE RENEWAL
FIRE EQUIPMENT AND APPARATUS FUNDINGS

Shall the Township of Burns, Shiawassee County, Michigan, be authorized to fund the purchase of required and necessary fire equipment and apparatus by the levy of one-half ($\frac{1}{2}$) mill (\$0.50 on each \$1,000.00 of taxable valuation of such property) on all property in the Township for a period of 3 years, 2010 through 2012 inclusive, (this being a **renewal of one-half ($\frac{1}{2}$) mill** for the same purpose which expires with the 2010 tax levy?) The Township estimates it will collect \$37,500.00 in the first calendar year if this proposal is approved.

Moved by S. Granger. Seconded by D. Mitchell. Roll Call Vote: Ayes, Cole, Adams, Mitchell and Granger. Absent; Ritter. Carried.

SPECIAL ASSESSMENT RENEWAL
FOR EXISTING AMBULANCE SERVICE FUNDING

Shall Burns Township be authorized to levy a Special Assessment on each household and business of \$45.00 per year for the exclusive purpose of using the money received to provide ambulance service for the entire Township; and to levy such Special Assessment each year for three (3) years, for the period of 2010, 2011 and 2012 if this proposal is approved?

Moved by S. Granger. Seconded by G. Adams. Roll Call Vote: Ayes, Granger, Cole, Adams and Mitchell. Absent: Ritter. Carried.

April 5, 2010